

# WYOMISSING AREA SCHOOL DISTRICT 2020-5894

## Minutes September 14, 2020

The regular meeting with committee reports of the Board of School Directors convened at 6:01 p.m. in the JSHS Library with Mrs. Ziolkowski, Board Vice President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Ziolkowski asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

### Board Members Present:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger (by phone), Mr. Redner (by phone), Mrs. Waxler, and Mrs. Ziolkowski.

### Board Members Absent:

Mrs. Taylor

### Administrative Staff Present:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst

### Attendees:

Three members of the public were present.

### MEETING ANNOUNCEMENTS

Mrs. Ziolkowski announced Executive Sessions were held on August 24th, September 3rd and September 14th to discuss personnel and legal matters.

- Committee of the Whole Meeting – September 14, 2020, 4:45 p.m.
- School Board Business Meeting – September 28, 2020, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

### **PUBLIC COMMENT**

Rachel Kuhn, 4 Blue Jay Drive – Recognized the Board for their hard work. Urged the Board and Administration to work with community members to find creative solutions for sports and extracurricular activities. Thanked the Board.

Letty Marshall, 118 Wyomissing Blvd. – Thanked the Board and shared concern regarding confusion with Hybrid model and two days of instruction. Requested communication and if this was a temporary model.

No further public Comment from attendees.

No emailed public comments were received.

Mr. Scoboria thanked all for their comments.

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**ROUTINE  
APPROVALS**

MEETING MINUTES

Upon a motion by Mrs. McAvoy, second by Mr. McCaffrey, the Board approved the following minutes:

- August 24, 2020 School Board Business Meeting

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Waxler, and Ziolkowski

Absent: Taylor

Nays: None. Motion carried.

**SUPERINTENDENT'S  
REPORT**

Mr. Scoboria thanked teachers for their efforts collectively and individually to learn and improve as the District headed into the third week of school. Mr. Scoboria also thanked parents of students in both Hybrid and WAVE for their efforts in the first few weeks. Mr. Scoboria reviewed the ways the District is continuing to communicate via messages and website, and provided an overview of agenda items.

**A. CURRICULUM/  
TECHNOLOGY**

Upon a motion by Mrs. Waxler, second by Mr. McCaffrey the following Curriculum/Technology items were approved.

1. Approved PDE Emergency Instructional Time Template.  
*Background Information: The Board of School Directors approved the WASD Health and Safety Plan on July 27, 2020. This plan provides education for students with a Hybrid model as well as a full-time virtual model named WAVE. On August 10, 2020 the Board approved revisions to the WASD 2020-21 Student Calendar. WASD is required to complete, approve and submit the PDE Emergency Instructional Time Template which documents the District's plan to complete 180 school days for students and meet the required instructional hours for each level.*
2. Approved Memorandum of Understanding (MOU) Between the Wyomissing Area School District and the Wyomissing Area Education Association (WAEA).  
*Background Information: The District and WAEA have an approved contract for the period of July 1, 2019 to June 30, 2023. This MOU details agreement between the District and WAEA on some employment conditions and procedures related to the delivery of educational services as detailed in the WASD Health and Safety Plan.*

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3. Approved revisions to the Wyomissing Area School District Athletic Department Re-Entry Plan for Sports and Extra-Curricular Activities.

*Background Information: This plan was approved by the Board of School Directors on June 29, 2020 and has been available on the District's website. Since that approval, WASD has operated summer workouts and opened the fall sports seasons for teams. Administration and Athletic Department staff have revised the plan to include guidance provided to WASD from the BCIAA, PIAA and Department of Health. The plan provides direction for students, coaches, parents/guardians and spectators regarding the implementation of fall sports and extra-curricular activities for WASD students.*

Yeas: McAvoy, McCaffrey, Phillips, Pottieger, Redner, Waxler, Ziolkowski, and Harenza

Absent: Taylor

Nays: None. Motion carried.

**B. FINANCE/  
FACILITIES**

Upon a motion by Mr. McCaffrey and a second by Mrs. Waxler the following Finance and Facilities Items were approved:

1. Approved Addendum to the Contract Between the Wyomissing Area School District and G&L Student Transportation.

*Background Information: The District and Keystone School Bus Service (G&L Transportation) have a contract for the provision of transportation services for District students for the 2016-17 through 2020-21 school years. This addendum provides agreement for the revision of these services for the 2020-21 school year to implement the WASD Health and Safety Plan.*

Yeas: McCaffrey, Phillips, Pottieger, Redner, Waxler, Ziolkowski, Harenza, and McAvoy.

Absent: Taylor

Nays: None. Motion carried.

**C. PERSONNEL/  
POLICY**

Upon a motion by Mrs. Waxler, second by Mrs. Phillips the following Personnel and Policy items were approved and ratified.

1. RESIGNATIONS/RETIREMENTS

a. Professional Staff

- 1) **Rochelle Towne**, English Teacher, JSBS, resignation effective last working day October 23, 2020.

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- b. Support Staff
  - 1) **Davina Minton**, Food Service Worker, WHEC, resignation effective last day worked August 17, 2020.
  - 2) **Joseph Palubinsky**, Custodian, JSHS, retirement effective last working day December 3, 2020.
- c. Confidential Staff
  - 1) **Michael Matz**, Enterprise Systems Engineer, District Office, resignation effective last working day September 25, 2020.

## 2. APPROVED THE LEAVE OF ABSENCES PER ATTACHED.

## 3. APPOINTMENTS

- a. Professional Staff
  - 1) **Amie Kellon**, Librarian Long-term Substitute, WHEC, B/Step 1, \$49,000, ratification prorated to an effective date of September 3, 2020 through the end of the 1<sup>st</sup> semester of the 2020-21 contracted school year.  
*Background Information: Ms. Kellon received her Bachelor of Science in Elementary Education from Chestnut Hill College. She was previously employed by Hildebrandt Learning Center. This position is being filled due to a leave of absence.*
- b. Support Staff
  - 1) **Laurie Amway**, Part-time Instructional Aide, WREC, 5 ½ hours/day at a wage rate of \$11.60/hour, update effective date to August 28, 2020.  
*Background Information: This position is being filled due to a resignation.*
  - 2) **Billie Jo Calnan**, Part-time Instructional Aide, WREC, 5 ½ hours/day at a wage rate of \$11.60/hour, update effective date to August 28, 2020.  
*Background Information: This position is being filled due to a resignation.*
  - 3) **Lisa Hurleman**, Full-time ISS/Testing Center Paraprofessional, JSHS, 7 hours/day at a wage rate of \$14.25/hour, effective pending successful completion of pre-employment paperwork.

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*Background Information: This position is being filled due to an internal transfer.*

### c. Athletic Staff

- 1) **Kami Fecho, Jr.** High Field Hockey Assistant Coach, at a stipend of \$1,001, ratification effective September 8, 2020.
- 2) **Sally McAvoy, Jr.** High Field Hockey Head Coach, at a stipend of \$1,772, ratification effective September 8, 2020.
- 3) **Jaxton Taylor, Jr.** High Boys' Soccer Assistant Coach, at a stipend of \$1,077, effective pending successful completion of pre-employment paperwork.

## 4. POSITION/TITLE/LOCATION CHANGE

### a. Support Staff

- 1) **Kendra Snyder**, Part-time Paraprofessional, WHEC, to Part-time Cafeteria/Recess Monitor, WHEC, 3 hours/day at a wage rate of \$11.58/hour, ratification effective August 31, 2020.

*Background Information: This new position was approved to be filled at the August 10, 2020 school board meeting.*

## 5. WAGE INCREASES

### a. Professional Staff

Approved the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Kara Highdich**, WHEC, from M/Step 4 to M+15/Step 4 (\$60,266) effective the beginning of the 2020-21 school year.
- 2) **Sally McAvoy**, JSHS, from B+15/Step 4 to M/Step 4 (\$58,616) effective the beginning of the 2020-21 school year.

## 6. TEACHER MENTORS

Approved the following Teacher Mentors for the 2020-21 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Dawn Main	Amie Kellon	Librarian LTS	\$250.00*
Laurie Balatgek	Amie Kellon	Librarian LTS	\$250.00*
Cara Frederick	Karen Books	Speech-Language Pathologist	\$500.00

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*\*Background Information: This mentorship reflects a 50/50 split to provide the best support in carrying out the varied duties of an Elementary Librarian.*

**7. SUBSTITUTES**

**a. Support Staff (Additions)**

- 1) **Christina Seyfert**, Secretary
- 2) **Susan Mauro**, Instructional Aide and Secretary
- 3) **Davina Minton**, Food Service

**b. Support Staff (Deletions)**

- 1) **Richard Elmendorf**, Crossing Guard

Yeas: Phillips, Pottieger, Redner, Waxler, Ziolkowski, Harenza, McAvoy, and McCaffrey

Absent: Taylor

Nays: None. Motion carried.

**OLD BUSINESS** None.

**NEW BUSINESS** None.

**RIGHT TO KNOW REQUEST** None.

**UPDATES FROM ORGANIZATIONS** None.

**ADJOURNMENT** A motion was made by Mrs. Waxler, second by Mrs. McAvoy to adjourn at 6:21 p.m.

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Board Secretary